

Business Loop Community Improvement District

Board of Directors Meeting Minutes

601 Business Loop 70 West #128

Thursday, May 16, 2019, 8:00 am

Present:

Lili Vianello

James Roark-Gruender

Ryan Euliss

Dave Griggs

Gary Ennis

Jeff Spencer

Linda Schust - via phone

Carrie Gartner

Roark-Gruender opened the meeting. Euliss moved to accept the minutes, Ennis seconded. Motion passed. Gartner presented financials. Spencer motioned to approve financials, Euliss seconded. Motion passed unanimously.

Committee Reports

Executive Committee

Griggs has updated the draft personnel manual based on input from the board. Executive Committee will meet immediately following the June board meeting to discuss.

Old Business

Small Scale Manufacturing Report

Gartner reviewed the final report from our consulting team as well as a proposal to continue work with Ilana Preuss from Recast City on some key issues, including needed changes to the UDC, development templates, and commercial kitchen research. This would allow the CID to move forward on these issues while interest is high. The board confirmed a set of deliverables over the course of two months at a cost of \$10,000. Euliss motioned to accept the plan and the agreement with Recast City, Spencer seconded. Motion passed unanimously.

New Business

Pop Up Park Guidelines

Gartner presented final park guidelines based on input from the board and Boone Electric. The board recommended that the executive director could waive the \$100 refundable reservation fee on case-by-case basis to ensure everyone has access to the park. Ennis moved to approve the guidelines, Schust seconded. Motion passed unanimously.

FY2020 Budget

The board offered input on key projects for FY2020 based on the Loop Corridor Plan and the new Small Scale Manufacturing Plan. The board discussed how to maintain the high workload with a single staff member and recommended including funding for a second staffer, with a longer discussion on staffing specifics to occur at a later date. The board supported hiring a seasonal part-time employee to program the park with events, do outreach with potential event organizers and neighborhoods, and market the events. Euliss motioned to approve the part-time hire, Schust seconded. Motion passed unanimously. Gartner will adjust the budget draft based on board input for next month's meeting.

Director's Report

Mizzou North

Gartner is working with REDI to explore the possibility of using the Ellis kitchen as a commercial kitchen or kitchen incubator. They've toured the facility and are meeting with MU representatives. A commercial kitchen and targeted business consulting for food producers emerged as a key need from the small scale manufacturing planning process.

Columbia Delegation to Hakusuan, Japan

Gartner will be joining 15 other Columbia leaders as part of a delegation to our sister city in October.

Public Comment - No public in attendance