

Business Loop Community Improvement District

Board of Directors Meeting Minutes

601 Business Loop 70 West #128

Thursday, July 18, 2019, 8:00 am

Present:

Lili Vianello

James Roark-Gruender

Ryan Euliss

Dave Griggs

Gary Ennis

Linda Schust

Carrie Gartner

Rae Adams

Jami Clevenger - Guest

Roark-Gruender opened the meeting. Griggs moved to amend the agenda to include a closed session under MO Statute, Ennis seconded. Motion passed. Griggs moved to accept the minutes, Euliss seconded. Motion passed. Gartner presented financials and they were accepted by the board as presented.

Committee Reports

Executive Committee

Roark-Gruender presented the personnel manual. Griggs moved to adopt the personnel manual, Euliss seconded. Motion passed unanimously. Vianello noted the next step was to work on an employee evaluation process.

New Business

Small-Scale Manufacturing (SSM) Plan

Roark-Gruender presented the draft report which included two options for revising the UDC definition of artisan industry to better match what current makers are doing and a handful of SSM development templates that can be used as test cases with the city and later as development recommendations. Board offered input.

Old Business

Loop Corridor Plan

Adams outlined the various events at the Pop-Up Park. Board offered input, including a willingness to subsidize food to attract food trucks or create a more inviting and welcoming atmosphere. Adams will send the board potential dates for a Makers Fair to look for potential conflicts. Vianello asked about marketing and Adams outlined current efforts such as social media outreach, posters and flyers for Loop and other businesses, and personal outreach.

Director's Report

Small Scale Manufacturing Plan - Commercial Kitchen

Gartner offered an update on efforts to secure a commercial kitchen location on the Business Loop

Public Comment - Clevenger introduced herself and expressed excitement about the events at the park.

Closed session

Pursuant to regulation Section 1(c) 610.021 (13) of the Revised Statutes of Missouri, the board entered into to closed session for discussion of a personnel matter. No action was taken. Griggs motioned to adjourn the closed session portion of the meeting, Schust seconded. All approved. In regular session, Griggs moved for the board, in acknowledgement of outstanding accomplishments on the part of the executive director, to approve a one-time bonus for Carrie Gartner in the amount of \$5,000. This is specifically tied to the completion of the following goals:

- Completion of the Loop 70 Corridor Plan
- Securing of the Small Scale Manufacturing grant
- Establishment of the pop up park

Motion was seconded Euliss and passed unanimously.