

**Business Loop Community Improvement District
Board of Directors Meeting Minutes**

601 Business Loop 70 West #128
Thursday, October 17, 2019 8:00 am

Present:

Lili Vianello
Dave Griggs
James Roark-Gruender
Ryan Euliss
Linda Schust

Carrie Gartner
Rae Adams

Roark-Gruender opened the meeting. Vianello moved to accept the minutes, Griggs seconded. Motion passed unanimously. Euliss and Gartner presented year-end financials. Vianello moved to accept the financials, Schust seconded. Motion passed unanimously.

Committee Reports
Executive Committee

Roark-Gruender gave an overview of the Executive Committee, including the the issue of employee bonuses and board conflict of interest policies.

The committee reviewed the grant and the Loop CID's partnership with Jabberwocky on the year-long Maker City project. The official grantee is Jabberwocky and the funds have been delivered to that organization. All funds are dedicated to the project outlined in the grant application and no funds will be used for salaries for either Jabberwocky or Loop CID employees or for Jabberwocky programs outside the Maker City project. The committee recommended that the full board accept the Etsy Maker City designation and authorize Gartner to work with Jabberwocky to facilitate the program related to the Etsy grant as based on the budget included in the proposal. The committee also made it clear that the partnership between the Loop CID and Jabberwocky is appropriate.

The committee further recommended establishing an internal process for grant applications and the various partnerships often required for grants to ensure the appropriateness of these partnerships. They also recommended the board submit conflict of interest reports annually, instead of just when they apply/reapply to the board.

Vianello moved to accept the committees review and recommendations, Griggs seconded. Motion passed, no nay votes, Schust abstained.

Roark-Gruender provided an overview of the law regarding bonus payments to employees, specifically that they cannot be offered for work already performed. The Executive Committee recommended:

- Rescinding the \$5000 bonus previously offered to Gartner to comply with MO State Statutes, with a 3 month repayment schedule from the date of board approval.
- The Executive Committee evaluate the executive director and report to the full board at the November meeting.

Griggs moved to accept the committee's recommendation. Vianello seconded. Motion passed unanimously.

Loop Corridor Plan

Graphic Design Committee

The committee presented the final banner designs. Vianello recommended keeping future graphics consistent with the banners.

Event Update

Adams gave a review of recent events at the Pop-Up Park, including a final outdoor lunch and the upcoming Halloween Town event and Maker Faire. The season is drawing to a close and we now of a good sense of what events work and what audiences are most suited for park events.

Hickman Native Garden

Gartner gave an update on the native wildflower garden planted on the corner of Providence and BL in cooperation with Hickman High students. The students will be monitoring the bed to see which plants thrive and it will serve as a test for future landscaping on other parts of the street.

Small Scale Manufacturing

Etsy Grant

Schust offered an update on the grant program. We are participating in 5 weeks of training-oriented conference calls with the other 4 cities which will help us set goals and timelines for our grant projects. Priority is reaching out to makers and producers about the new program and the goal is to use the December Maker Faire as an entry point for educational workshops and maker meetups throughout the rest of the year.

COMO Cooks Shared Kitchen

Gartner offered an update. Numerous food producers have reaching out to express interest in the space and we are currently waiting for REDI and MU to work out lease details.

New Business

Board Member Recruitment

Roark-Gruender discussed the importance of recruiting new board and committee members now, rather than waiting until spring.

Board Meeting Dates

November meeting will not be rescheduled. December meeting will take place one week early due to the holidays.

Public Comment

No public comment offered.

Closed Session

Meeting was closed pursuant to the provision of section 610.0210 to discuss personnel issues.