

**Business Loop Community Improvement District  
Board of Directors Meeting Minutes**

601 Business Loop 70 West #128

Thursday, December 12, 2019 8:00 am

**Present:**

Lili Vianello  
James Roark-Gruender  
Ryan Euliss  
Linda Schust

Carrie Gartner  
Rae Adams

Roark-Gruender opened the meeting. Euliss moved to accept the minutes, Schust seconded. Motion passed unanimously. Euliss and Gartner presented November financials. Vianello moved to accept the financials, Schust seconded. Motion passed unanimously.

**Committee Reports**

**Executive Committee**

The committee updated the board on Gartner's positive performance review. Vianello will make the final updates on the review for the files. The board discussed the timing of future reviews in relationship to the budgeting process. Euliss recommended syncing future evaluations to the regular budget process because the budget both sets workplan/goals and outlines salary windows. The board recommended starting the process in July with the normal budget planning process with the final performance evaluation September 1.

**Etsy**

An oversight body of two Jabberwocky board members, two Loop CID board members, and one public member will be formed to monitor the Etsy grant process. Vianello nominated Euliss and Roark-Gruender, Euliss seconded. Motion passed unanimously, Schust abstained.

**New Business**

**Line of Credit**

Vianello made a motion to authorize Chairman James Roark-Gruender to sign documents related to the Business Loop CID's extension of the line of credit with Landmark Bank, Schust seconded. Motion passed unanimously, Roark-Gruender abstained. Vianello then recommended requiring two signatures for action regarding the line of credit, the chair and the treasurer. That motion will be formally presented next meeting.

**CID Expansion**

The board discussed CID expansion in light of the new Logboat location and their desire to join the CID. Gartner reviewed the process. The board agreed adding new properties should be done voluntarily and that outreach to surrounding neighbors should be conducted as well in case they are interested.

**Director's Report**

Gartner provided a written report on the Holiday Maker Faire, the SSM development templates, her attendance at the Food System Funding conference, and a shared kitchen update.

**Public Comment**

No public comment offered.

**Closed Session**

Meeting was closed pursuant to the provision of section 610.0210 to discuss legal and personnel issues.